

Connecting Technology

...Connecting People

The Department of the Navy's premier Information Technology event.

Town & Country Convention Center
500 Hotel Circle North
San Diego, CA 92108

Hotel reservation information
is posted on the CT web site.

Connecting Technology
Fall 2001

October 30 - November 1, 2001

Town & Country
San Diego, CA

www.it-umbrella.navy.mil/ct

Exhibitor Sign Up Form/Invoice – includes Exhibitor Rules

Application Procedures. Applicants must submit this Exhibitor Sign Up Form. Applications must include payment in full, signature of agreement to abide by the rules of the show, & booth location preferences to be considered for processing. Full payment **MUST** accompany this form for space to be confirmed. **NO** booths will be held without payment. Payment for booth space will be accepted in the form of checks or accepted credit cards. Applications for exhibit space will be accepted beginning **June 12, 2001, at 0800 EDT**. No reservations will be accepted prior to that date. Reservations for exhibit space are processed on a **first-come, first-served basis**. Reservations for exhibit space be made by mail or fax only. Applications will be date & time stamped upon receipt.

Cancellation. Notification of cancellation must be made in writing by the Designated Official Representative & faxed directly to CT Show Management at (757) 445-2103. Cancellations received by September 14, 2001 will be refunded, less the cost of a \$250 processing fee. No refunds will be provided after that date. Space may not be sublet.

GES Exhibit Services has been designated as the Official Exhibit Service Contractor. GES ordering information will be made available to you when this paid Exhibitor Sign Up Form & payment is sent to Connecting Technology Show Management. See payment information - Section 6 below.

To keep up-to-date on the latest exhibitor and symposium information, continue checking the Connecting Technology web site at: www.it-umbrella.navy.mil

1. Designated Official Representative.

*Important: The named designated official representative will receive **all** official correspondence & ordering forms for the exhibit. Please indicate here the person who should receive this information.

Official Representative

Email address

Company Name

Street Address

City State Zip Phone

Fax number

2. Exhibit Space Desired.

All effort will be made to accommodate preference.

Select three preferred exhibit spaces below. If preferred spaces are not available, show management will assign comparable space. Exhibit space fee only includes your exhibit space, pipe & drape. See CT web site for information to order all other booth services.

- 10x10 booth-\$3000
- 20x20 booth-\$12000
- **Government booths** 10x10 booth-\$2450
- **DON IT Umbrella Program Primes/Subs** - 10x10 booth-\$2750 **(only if paid by June 29th)**

Booth choices: refer to floor plan for #s
1st 2nd 3rd

3. On-Site

Representative List. List must be received by September 13, 2001 to guarantee pre-badging. Email final list to conntech@spawar.navy.mil

Authorized representative in charge of exhibits on site:

Other personnel working exhibit (badges made from this list):

4. Limitation of Liability.

It is mutually agreed that the US Navy and its agents shall not be liable to an exhibitor for any damage to or from the loss or destruction of an exhibit or the property of an exhibitor or injuries to his person or personnel resulting from any cause. All claims for any such loss, damage or injury are expressly waived by the exhibitor.

5. Signature. The undersigned agrees to be bound by the conditions & requirements stated here.

Print Name as it appears on Credit Card

Signature of Credit Card Holder

Date

Credit Card (VISA, e.g.) and Credit Card Number

Credit Card Exp Date

TOTAL PAYMENT ENCLOSED \$

6. Payment. Complete this form and **mail or fax** with either credit card number & **signature** (see Section 5 above) or checks (**no POs**) made payable to **"Town & Country"** — then mail to:

SSC Charleston Norfolk Office
ATTN: Code 6411.5 - CT Exhibitor Staff
9456 Fourth Ave Ste 206
Norfolk, VA 23511-2130

Contact the CT Exhibitor Staff at (757) 444-9967; fax (757) 445-2103
email: conntech@spawar.navy.mil

Continue checking the Connecting Technology web site for up-to-date vendor & symposium information at: www.it-umbrella.navy.mil/ct

7. Hospitality Events. To arrange a hospitality event at the Town & Country, contact Mark Yunker (619) 908-5011.

For Show Management use only:

Form Received

Payment Received Date

Check Number

Space Assignment